Florida Civil Wedding Planning Checklist

Use this worksheet to plan the license, ceremony and meeting point.

Before you book

- ☐ Confirm the marriage license requirements with the issuing clerk.
- ☐ Check the effective and expiration dates on the license before booking.
- ☐ Agree on a date, time and specific meeting point for the ceremony.
- ☐ Ask the venue about guest access and an alternative if the weather changes.
- ☐ Confirm how the signed license will be returned to the issuing clerk.

Issuing clerk

License effective and expiration dates

Ceremony date and time

Venue and meeting point

Planning worksheet. Use the official form and instructions from the requesting organization.

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