School and Travel Consent Checklist

Use this worksheet to confirm the paperwork you need before signing.

Before you book

- ☐ Get the current form from the school, organizer or responsible agency.
- ☐ Confirm which parents or guardians must sign and whether notarization is required.
- ☐ For an international trip, check airline and destination requirements separately.
- ☐ Ask whether the recipient needs originals, copies or an upload.
- ☐ Make sure each required signer can attend with identification.

School or requesting organization

Form name or type

Required signers

Submission deadline

Planning worksheet. Use the official form and instructions from the requesting organization.

Miami Broward Notaries | (561) 591-6701 | miamibrowardmobilenotary.com